

12 September 2017

## **Membership, Terms of Reference and Appointments to Outside Bodies**

### **Purpose**

For decision.

### **Summary**

This report outlines the terms of reference and membership for the LGA's Children and Young People Board for the 2017/18 meeting cycle. The report also identifies outside bodies to which the Board is asked appoint for the 2017/18 meeting cycle.

### **Recommendations**

That the Board:

1. Formally note the terms of reference and membership for the LGA's Children & Young People Board and the list of Board dates for 2017/18 (attached as **Appendices A, B and C** respectively).
2. Formally re-appoint those members already in post, and appoint members to the outside bodies described in **Appendix D**, ensuring that the bodies to which they wish to appoint accurately reflect LGA priorities.
3. Receive appropriate feedback from members representing the Board on outside bodies over the previous meeting cycle.

### **Action**

Officers to inform outside bodies of any changes in, or confirm continuation of LGA representatives.

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## **Membership, terms of reference and Appointments to Outside Bodies**

### **Children and Young People (CYP) Board terms of reference, membership and meeting dates 2017/18**

1. Members are invited to agree the Board's terms of reference for this year (attached as **Appendix A**). Members are asked to formally note the membership and the Board's Lead Members for 2017/18 (as detailed in **Appendix B**). In addition Members are asked to note the meeting dates for the 2017/18 cycle (attached as **Appendix C**).

### **CYP outside body appointments**

2. The LGA benefits from a wide network of member representatives on outside bodies across all Boards. These appointments are reviewed on an annual basis across the Association to ensure that the aims and objectives of the outside bodies remain pertinent to the LGA. A database for centrally recording all the information relating to appointments is held by the Member Services team.
3. A list of the organisations to which the Board will appoint member representatives for the 2017/2018 meeting cycle is attached at **Appendix D**. Members are asked to nominate the appointments for this meeting cycle, which are to be made in proportion with political representation across the LGA.
4. Members are asked to **re-appoint** those councillors who are remaining in post. These are;
  - 4.1. Cllr Richard Watts (Labour) – Children's Improvement Board
  - 4.2. Cllr Gillian Ford (Independent) – Improving Mental Health for Looked After Children: Expert Group
  - 4.3. Cllr Roy Perry (Conservative) – Howard League for Penal Reform Advisory Board on decriminalising children in residential care
5. Members are asked to **appoint** councillors to current vacancies. These include;
  - 5.1. National Youth Agency – This was previously held by Cllr Liz Hackett-Pain (Conservative)
6. The Adoption Leadership Board appointment is held by Cllr Chris Coleman (Liberal Democrat) who is now a substitute member of the Board. Members are asked to **appoint** a councillor who is still in post as a full member of the Board.

### **Financial Implications**

7. There are no substantial financial implications arising directly from this report. Reasonable travel and subsistence costs will be paid by the LGA for expenses incurred by a member appointee, whilst carrying out a representative role on an outside body on behalf of the LGA.

**Appendix A**

**Terms of Reference: Children Young People Board**

1. The purpose of the Children and Young People Board is to engage with and develop a thorough understanding of the issues within its brief and how legislation does or could affect councils and their communities. The Board's brief is to provide strategic oversight of all the LGA's policy and improvement activity in relation to the wellbeing of children and young people, including education and social care.
2. The Board should seek to involve councillors in supporting the delivery of these priorities (through task groups, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.
3. The Children and Young People Board's responsibilities include.
  - 3.1. Ensuring the priorities of councils are fed into the business planning process.
  - 3.2. Developing a work programme to deliver the business plan priorities relevant to their brief, covering lobbying campaigns, research, and improvement support in the context of the strategic framework set by Improvement & Innovation Board and events and linking with other boards where appropriate.
  - 3.3. Sharing good practice and ideas to stimulate innovation and improvement.
  - 3.4. Representing and lobbying on behalf of the LGA including making public statements on its area of responsibility.
  - 3.5. Building and maintaining relationships with key stakeholders.
  - 3.6. Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms.
  - 3.7. Responding to specific issues referred to the Board by one or more member councils or groupings of councils.
4. The Children and Young People Board may:
  - 4.1. Appoint members to relevant outside bodies in accordance with the Political Conventions.
  - 4.2. Appoint member champions from the Board to lead on key issues, with responsibility for liaising with portfolio holders on key issues that require rapid response/contact with councils.

**Quorum**

5. One third of the members, provided that representatives of at least 2 political groups represented on the body are present.

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### **Political Composition**

6. Conservative group: 8 members
7. Labour group: 7 members
8. Liberal Democrat group: 2 members
9. Independent group: 1 members

10. Substitute members from each political group may also be appointed.

### **Frequency per year**

11. Meetings to be held five times a year.

### **Reporting Accountabilities**

12. The LGA Executive provides oversight of the Board. The Board may report periodically to the LGA Executive as required, and will submit an annual report to the Executive's July meeting.

## **Children & Young People Board - Membership 2017/2018**

<b>Councillor</b>	<b>Authority</b>
<b>Conservative ( 8 )</b>	
Cllr Roy Perry (Vice Chairman)	Hampshire County Council
Cllr Natasha Airey	Windsor & Maidenhead Royal Borough
Cllr Ryan Brent	Portsmouth City Council
Cllr Susie Charles	Lancashire County Council
Cllr Matthew Golby	Northamptonshire County Council
Cllr Dick Madden	Essex County Council
Cllr Laura Mayes	Wiltshire Council
Cllr Roger Gough	Kent County Council
<b>Substitutes</b>	
Cllr John Riley	Hillingdon London Borough Council
Cllr Janet Walton	Borough of Poole
<b>Labour ( 7 )</b>	
Cllr Richard Watts (Chair)	Islington Council
Cllr Megan Swift	Calderdale Metropolitan Borough Council
Cllr John Kent	Thurrock Council
Cllr Bob Cook	Stockton-on-Tees Borough Council
Cllr Andy Moorhead	Knowsley Metropolitan Borough Council
Cllr Anntoinette Bramble	Hackney London Borough Council
Cllr David Mellen	Nottingham City Council
<b>Substitutes</b>	
Cllr Imran Khan	Bradford Metropolitan District Council
Cllr Brigid Jones	Birmingham City Council
<b>Liberal Democrat ( 2 )</b>	
Cllr Lucy Nethsingha (Deputy Chair)	Cambridgeshire County Council
Cllr Carl Cashman	Knowsley Metropolitan Borough Council
<b>Substitutes</b>	
Cllr Christopher Coleman	Cheltenham Borough Council
<b>Independent ( 1 )</b>	
Cllr Gillian Ford (Deputy Chair)	Havering London Borough Council
<b>Substitutes</b>	
Cllr Julie Fallon	Conwy County Borough Council
Cllr Ruth O'Keeffe	Lewes District Council

**Appendix C**

**Meeting Dates 2017/18**

<b>DAY (2017)</b>	<b>DATE</b>	<b>TIME</b>	<b>Room at Local Government House (LGH) or Layden House</b>
Tuesday	12 September 2017	11.00 – 13.00	Rooms A&B, Layden House
Thursday	12 October 2017	17:30 – 18:30	Bournemouth, NCAS
<b>DAY (2018)</b>			
Wednesday	10 January 2017	14.00 – 16.00	Rathbone Rooms 1&2, Local Government House
Tuesday	13 March 2017	11.00 – 13.00	The Westminster Suite 8.1, Local Government House
Thursday	14 June 2017	11.00 – 13.00	Rathbone Rooms 1&2, Local Government House

## Children and Young People: Outside Bodies

Appendix D

### Appointments to LGA bodies

Organisation / contact details	Background	Representatives	LGA Contact Officer
<p><b>National Youth Agency</b></p> <p>Contact: Jaede Todner Email: <a href="mailto:jaedet@nya.org.uk">jaedet@nya.org.uk</a></p>	<p>The Agency aims to advance youth work to promote young people's personal and social development, as well as their voice, influence and place in society.</p>	<p><b>1 Vacancy</b></p>	<p>Louise Smith, Adviser <a href="mailto:louise.smith@local.gov.uk">louise.smith@local.gov.uk</a></p>
<p><b>Adoption Leadership Board</b></p> <p>Contact: Maria Atkins (Business Support Officer) Email: <a href="mailto:maria.atkins@cva.org.uk">maria.atkins@cva.org.uk</a></p>	<p>The ALB was jointly developed by Government, local authorities and the voluntary sector to provide national leadership to the adoption system, improve its performance and tackle the key challenges it currently faces.</p>	<p><b>1 position</b></p> <p>Cllr Chris Coleman (Lib Dem) Cheltenham Borough Council</p>	<p>Ian Dean, Senior Adviser <a href="mailto:ian.dean@local.gov.uk">ian.dean@local.gov.uk</a></p>
<p><b>Children's Improvement Board</b></p>	<p>The CIB is a partnership between the LGA, the Association of Directors of Children's Services (ADCS), the Society of Local Authority Chief Executives (SOLACE) and the Association of Independent LSCB Chairs (AILC), bringing together senior political and officer leadership to consider issues related to performance and improvement in children's services.</p>	<p><b>1 position</b></p> <p>Cllr Richard Watts (Lab) Islington Council</p>	<p>Clive Harris, Senior Adviser <a href="mailto:clive.harris@local.gov.uk">clive.harris@local.gov.uk</a></p>

<p><b>Improving Mental Health for Looked After Children: Expert Group</b></p> <p>Contact: Andrew Parkinson          Email: <a href="mailto:andrew.parkinson@tlap.org.uk">andrew.parkinson@tlap.org.uk</a></p>	<p>This expert group is a project within the Social Care Institute for Excellence. It has been commissioned by the Department of Health to improve the mental health and emotional wellbeing support for children and young people in the care system by developing care pathways, models of care, quality principles and innovative products and plans.</p>	<p><b>1 position</b></p> <p>Cllr Gillian Ford          (Ind) Havering          Borough Council</p>	<p>Ian Dean, Senior Adviser  <a href="mailto:ian.dean@local.gov.uk">ian.dean@local.gov.uk</a></p>
<p><b>Howard League for Penal Reform Advisory Board on decriminalising children in residential care</b></p> <p>Contact: Jenny Chambers          Tel: 020 7241 7882          Email:  <a href="mailto:Jenny.Chambers@howardleague.org">Jenny.Chambers@howardleague.org</a></p>	<p>The Howard League has launched a two-year programme of work to end the criminalisation of children living in residential care. The work will be supported by this Advisory Board, chaired by the Rt Hon Michael Gove MP. The project follows research, published by the Howard League in March 2016, which found that children living in children's homes were being criminalised at higher rates than other boys and girls, including those in other types of care. The programme of work will explore best practice within the police service and the residential care sector and builds on the charity's work to keep as many boys and girls as possible out of the criminal justice system.</p>	<p><b>1 position</b></p> <p>Cllr Roy Perry          (Con) Hampshire          County Council</p>	<p>Ian Dean, Senior Adviser  <a href="mailto:ian.dean@local.gov.uk">ian.dean@local.gov.uk</a></p>



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**Proportionality Figures 2017/18**

Members are asked to ensure that appointments for 2017/18 are in broad proportionality with the 18 Member political group makeup of the Board, which is as follows:

8 Conservative, 7 Labour, 2 Liberal Democrat, 1 Independent.

NB: Based on the LGA Political Proportionality Figures, the 5 seats available for appointments this cycle should be distributed as follows;

2 Conservative, 1 Labour, 1 Liberal Democrat, 1 Independent.